

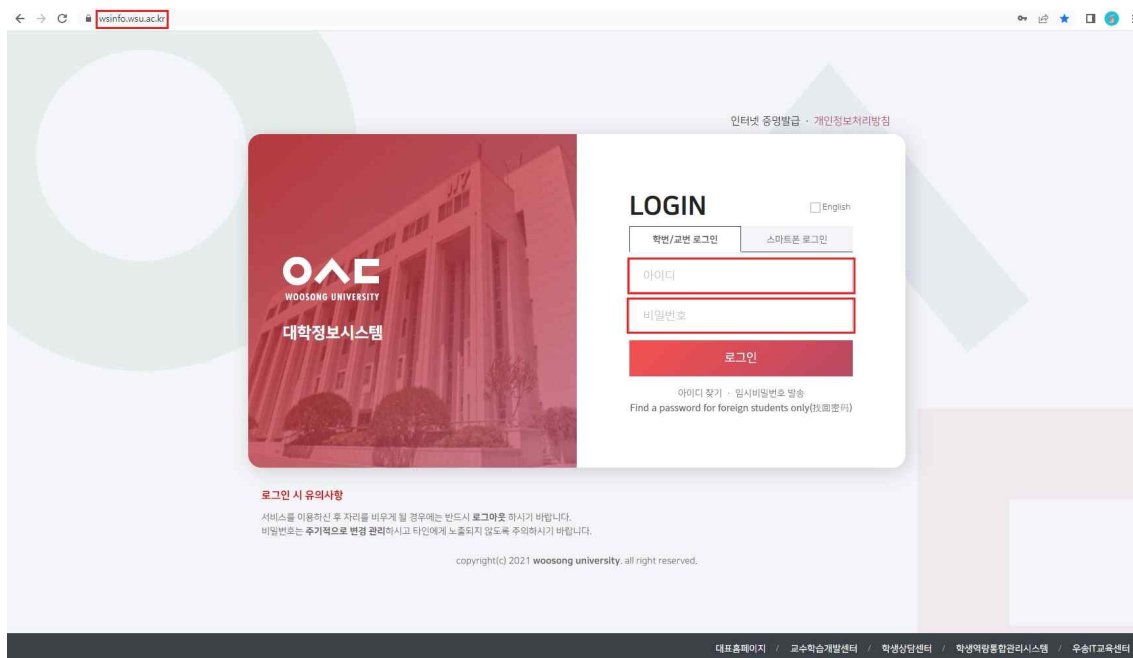
Change of Major Application

1. Steps to Apply :



2. Screen Explanation :

(1) Log-in Screen



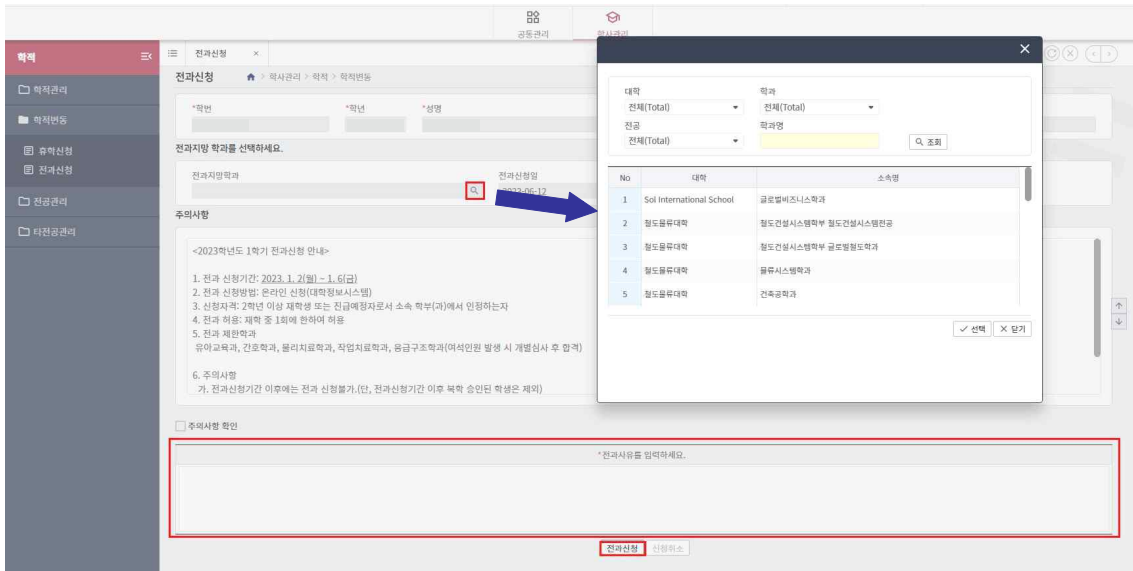
- address: <http://wsinfo.wsu.ac.kr> log-in to Info System

(2) Select “전과신청” (change of major)

The screenshot shows a web interface for applying for a change of major. The top navigation bar includes '공통관리' and '학사관리'. The left sidebar has '학칙' with sub-items: '학칙관리', '학칙변동', '유학신청', '전과신청', '전공관리', and '다전공관리'. The main content area is titled '전과신청' and contains a form with fields for '학번', '학번', '성명', '소속', and '이수학점'. Below the form is a section titled '전과지망 학과를 선택하세요.' with a search bar and a date field '2023-06-12'. A '주의사항' (Notice) section follows, containing a list of conditions for the application. A checkbox labeled '주의사항 확인' is present at the bottom of the notice section. The page footer includes '전과신청' and '신청취소' buttons.

- Click undergraduate → Change of Status → 전과신청 선택 (Select Change of Major Application)
- Read the confirmation notice carefully and tick the box.

(3) Select the department to which you desire to change.



- After selecting the department to which you desire to change, enter the reason for changing department and click the “Apply to change department” button.
- Only the departments that have the available space will pop out.

(4) Completion of Change of Major

학번: [] *학년: [] *성명: [] *소속: [] 이수학점: []

전과신청일: 2023-06-12

승인진행상태: 승인대기중

주요사항

<2023학년도 1학기 전과신청 안내>

1. 전과 신청기간: 2023.1.1(월)~1.31(금)
2. 전과 신청방법: 온라인 신청 (대학정보시스템)
3. 신청자격: 2학년 이상 재학생 또는 전(금)예정자로써 소속 학부(과)에서 인정하는자
4. 전과 허용: 재학 중 1회에 한하여 허용
5. 전과 제한학과
유아교육과, 간호학과, 물리치료학과, 직업치료학과, 응급구조학과(여성인원 발생 시 개별심사 후 합격)
6. 주의사항
가. 전과신청기간 이후에는 전과 신청불가. (단, 전과신청기간 이후 복학 승인된 학생은 제외)

주의사항 확인

*전과사유를 입력하세요.

전과신청 신청취소

- This is the screen when you complete the change of major .
- Change of major application: Approval from the Department Chair now → Approval from the Department Chair that you are trying to move → Academic Affairs
- Approval Progress Status: Pending Review → Approval from the Department → Approval from the Department that you are planning to move → Final Approve
- Cancellation is only possible BEFORE the approval from the Department (now)